

Village of Lansing

MINUTES of a meeting of the Board of Trustees of the Village of Lansing held on Thursday, May 14, 2026, at the Village of Lansing 2405 N. Triphammer Road.

PRESENT: Mayor Ronny Hardaway; Trustees Susan Ainslie, Pat Gillespie, Carolyn Greenwald Kathleen Yen; Clerk/Treasurer, Jodi Dake; Code & Zoning Officer, Mike Scott; Supt. of Public Works, John Courtney.

Zoom: none

Mayor Hardaway called the Board of Trustees meeting to order at 12:00pm.

John Howell from Town of Lansing was present to see if a banner promoting the Town of Lansing America 250th Celebration at Meyers Park on June 13, 2026, could be placed out in front of the office. Howell stated that a large group has been working on this event since October. In 1976 there was a big celebration in the County. The goal is for young people to remember this one event. A time capsule will be done. Howell has talked to Mayor Hardaway many times. The celebration starts at 10am. There will be a cake wheel, bands, clowns, and a chicken BBQ. It should be a great event. Opening ceremonies are at 11am. There is a parade at noon. Howell handed out a schedule. A lot of the area businesses are contributing to the event. The Board agreed to allow Courtney to place a sign in front of the building. They are also interested in having a Village represented at the Town of Lansing event. Deputy Mayor Greenwald will represent the Village at the celebration since Hardaway will be out of town.

Howell is also the Town Justice. He stated that there are many traffic tickets being issued in the Village which means there are more safety patrols on the roads.

Courtney stated that they're replacing cross culverts on Cayuga Hill Road. They are working on retention ponds. They have found that the Village has more responsibility than they thought for drainage ways in that area. They have hauled a lot of loads out of that pond and still have a lot more to go. One of the trucks went into the shop for an emissions problem which will be quite expensive. There are blacktop and water break patches to do once the asphalt plants open in mid-May. The hydrant by the fire station has been relocated and the sidewalk was poured. The sidewalk and benches will be done soon at Hartill Park. Courtney sent out an RFP for the pollinator garden, memorial trees and the Village gardens along the road. Courtney heard back from Cayuga Landscape on the pollinator garden. They proposed putting plugs in verses containers which will be cheaper. The pollinator garden is in next year's budget. The plan is to do it at the beginning of June. Greenwald and Courtney will meet at Hartill Park before they pour concrete for the benches. DPW will take care of trees. The tree necklaces will be ordered after the Trustees review them, probably 3 months.

Each year before we do our paving projects we have Bolton Point test the valves. Those repairs are all completed for the roads we plan to pave. The only road we will not be doing is Uptown Road. This will get done after the sidewalk project is completed. Courtney stated that they cleaned the main outfall that drains the whole south side of the Village. Street sweeping and crack sealing

is complete.

Courtney has been working with Dondi on the sewer project that should go out to bid next week. The plan is to add an alternate to the project for the easement area between Yen & Sterling. Yen stated that there have been several questions from neighbors about what is going on and if they would be notified. Courtney stated that typically we do not notify residents until the project bid has been awarded and we have definitive start dates. Access in the area is limited.

Courtney gave an update on easements for the trail. Heights of Lansing is all for it and willing to hold a special homeowner association meeting to have them review and sign off on the easement. Klepacks have been receptive to the easement. Courtney will also be reaching out to East Pointe Apartments to see if they are ok with an easement. This would join them to the park. Dondi will create an exhibit. There is a retention pond on Klepack land that has never been cleaned out because we did not know about it. It is on their land but there is no easement. Greenwald suggested we point out to the Klepacks the boundaries of the Village property. Greenwald would prefer the East Point route for the trail. Courtney thinks we only need a simple 2-page easement agreement for the homeowner's association.

Yen asked about the NYSEG pathway on Cedar and the activity that took place yesterday. Courtney stated that it was utility markings. More details on the sewer project will be on the website once the project goes out to bid and we award the contract. At that point we will have dates. Courtney doesn't see a shovel in ground until late summer. Courtney will be communicating with the residents. Ainslie stated that it should be noted that NYSEG does not always contact the residents to let them know they are doing work.

Courtney stated that Kaileigh Johnson, the owner of Bolton Estates Lot 2 on Blackchin Blvd., has a sanitary sewer easement that runs through her land. Since a sewer main now runs along East Shore Drive, there would be no reason to retain the easement on the survey map. Courtney has no issues with vacating the easement. French is familiar with this. Dake will see if French can have an official resolution ready for Monday night.

Yen stated that she refers people to the appropriate village departments. She asks residents to email their questions so that it is clear. Another issue in addition to stormwater is the smell of sewage. Yen referred them to Courtney. The cause of the smell could be that there was a southern breeze and then you can smell the sewer plant since it is right down there by the lake. Any stormwater questions should go to Mike Scott.

Scott stated that he is working on the Stormwater Maintenance Plan. 53 Brown is converting from a covid lab to a lab for Cayuga Medical Center. Chipotle has their demo permit. Scott has asked them to contact him a few days before they start.

YMCA wants to add a lap pool to the front of the building by their pool. They do not have sufficient parking so they will need a special permit. The Planning Board decided that 195 parking spots were required instead of 260. What they are adding on requires additional parking because of the square footage. They are looking to get a grant from the State for this. They will have a new parking layout to better utilize the area. Currently the parking lot layout is not very efficient.

The parcel next to 20 Bomax has offered to put in a mixed-use building with 110 units. They will be coming to the Board of Zoning Appeals for a special permit next week. They would have to consolidate or use the corner parcel for density. They did not want to consolidate. They wanted to keep the two parcels separate. The allowed density for that corner parcel is only 26 units, and they are asking for 110 units.

134 Graham Road put in a new parking lot. They are moving rapidly on the renovations. They are planning a community area in the middle of all the buildings. Hardaway asked about the building that had the fire. Scott stated that they are sending plans for a building permit. We still do not know the cause of that fire.

The Planning Board is still working on zoning and uses. Now they are working on finite changes. Caylee Firth will be coming to the Planning Boards June 8th meeting regarding a BESS Project.

Scott stated that the fire inspections are up to date. He is sending some violations to The Shops at Ithaca Mall regarding their parking lot/roads. Greenwald would like Scott to keep pressuring them or take action. The portion of parking lot they fixed in front of Cayuga Medical already has holes in it.

Dake stated that the updated Workplace Violence Prevention Policy & Incident Reports are in a folder where the mail files are in the back room. At the organizational meeting the Trustees updated the document to include a statement that said, "Incident report folder will be kept with the employee folders in a secure file."

Also, at the Organizational meeting the Procurement & Investment Chapters of the Codification were updated. The chapters were updated on the website and those that have Code Books have received printed copies.

Dake has sent Hardaway's proposed Deputy Clerk/Treasurer for Village of Lansing to Erin Barr at Tompkins County who forwarded it to Heather Buck. Buck has provided suggestions which have been shared with the Trustees. Buck has added quite a few notes for review. This job description would be used by many villages, so it is important that the final version is generic and could be used for all. After the Trustees review, it will be sent to Dryden and Trumansburg for their review. Once we have a final job description, Buck will petition the State and have them assign "Exempt" class status for all villages (it is currently only approved exempt for the Village of Dryden). Approval by the State could take some time, however, we do not have to wait to hire. We can finalize the job description, and we can move forward with recruitment/hire while we wait for a determination from the State. Whoever we appoint would be hired provisional PJC (pending jurisdictional classification). With titles like this that have already been approved exempt for one agency, Buck thinks determination from the state should be fairly quick. The Trustees will discuss this on Monday.

Dake asked if anyone had any questions on the vouchers. Greenwald asked about the Northeast Signal invoice. Courtney stated that detection cameras are going in at the intersections of Craft

and Triphammer and at the Warren, Arrowwood and Uptown intersection. This will allow us to mill the roads without disturbing the traffic loops. The State just put 6-8 cameras at the Warren Road and Route 13 intersection. They also are putting them on the off ramps at the N. Triphammer bridge. The cameras will learn vehicle behavior and make it more responsive. It does a 400-foot advance detection to control the timing of the signals. Courtney would like to petition the State to also install them at the Tops intersection and the Sevanna Park intersection. That way when we pave Triphammer Road there will be no inground loops. The cameras also detect cyclists. The traffic signals are now more responsive. The vehicle detection system is not collecting data, it's for timing.

Resolution #7301- Abstract of Audited Vouchers

Be it RESOLVED, that Abstract of Audited Vouchers No. 12 for the General Fund, in the amount of \$151,603.53 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 12 for the Sewer Fund, in the amount of \$94,395.76 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 12 for the Water Fund, in the amount of \$603,021.49 is hereby approved for payment, and

Be it RESOLVED, that Abstract of Audited Vouchers No. 12 for the Trust & Agency Fund, in the amount of \$246.95 is hereby approved for payment.

Mayor Hardaway moved that the foregoing Abstract of Audited Vouchers resolutions be adopted, and Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye
Trustee Pat Gillespie-Aye
Trustee Susan Ainslie-Aye

Trustee Susan Ainslie-Aye
Trustee Carolyn Greenwald-Aye

Hardaway asked if QuickPay is now active. Dake stated that it is, but there are still a few issues being worked out with Williamson Law Book. The tax QuickPay will not be available until the new tax roll is loaded. Taxes cannot be collected until June 1st and QuickPay will not allow you to pay until you have a balance. Hardaway asked when we could turn it on. Dake told him it is working and it can be put on our website. There is no step-by-step guide necessary for the user, it's just like paying any other bill online. It will, however, be more complicated on the village's end.

Greenwald asked if the Trustees would be discussing the deputy clerk/treasurer position now. Dake stated that she had to leave at 1:15pm. Ainslie stated that we should wait until Monday. Hardaway asked if the Deputy Clerk discussion would be a simple decision and if we want to accept the generic version that was proposed and then create a village-only job search version for us. Hardaway stated that he tried to take all the trustees concerns and put them into the same one and send it out. Hardaway thinks we can use that for our records. Dake thought that it would be easier if we took the list that she prepared because it lists everything that we do here in the Village.

Greenwald stated that she has some additional suggestions. She thinks this person should be able to maintain a website.

Dake explained that there are all kinds of State requirements because we are a government entity which the county takes care of. The county job description is very generic and broad. Greenwald thinks we should have a catch all phrase of “and other duties as assigned by the Mayor and Board of Trustees”.

Courtney left the meeting at 1:03pm.

Greenwald stated that she was ok with all the things that Buck wanted to rearrange.

Intermunicipal Wastewater Agreement

Hardaway stated that the Intermunicipal Wastewater Agreement, which he received from the “gang of six” was shared with the Trustees. French has reviewed it and has no further comments. It seems to incorporate all the redlines previously reviewed.

Resolution #7302-To Accept the Intermunicipal Wastewater Agreement Provided by the Town of Ithaca and Authorize the Mayor to Sign the Agreement

Mayor Hardaway moved this resolution. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye
Trustee Pat Gillespie-Aye
Trustee Susan Ainslie-Aye

Trustee Susan Ainslie-Aye
Trustee Carolyn Greenwald-Aye

Hardaway confirmed that the redline was the agreement by everyone at the in-person meeting. (Gang of Six) There were no other changes. This is a wastewater agreement for the two wastewater plants and the six municipalities that feed into those plants.

Yen stated that the Bolton Point Intermunicipal Agreement comes due in 2027.

The following is a copy of that agreement:

INTERMUNICIPAL WASTEWATER AGREEMENT

This Agreement is made this 15th day of May, 2026, by and between the VILLAGE OF CAYUGA HEIGHTS, Tompkins County, New York, TOWN OF DRYDEN, Tompkins County, New York, CITY OF ITHACA Tompkins County, New York, the TOWN OF ITHACA, Tompkins County, New York, TOWN OF LANSING, Tompkins County, New York, arid VILLAGE OF LANSING, Tompkins County, New York (hereafter collectively referred to as the “Parties”).

WHEREAS, the Village of Cayuga Heights constructed, owns and operates the Village

of Cayuga Heights Wastewater Treatment Plant, located in the Village of Cayuga Heights, which serves its Village as well as certain areas in the Town of Dryden, Town of Ithaca, Town of Lansing and Village of Lansing; and

WHEREAS, pursuant to Article 5-G of the N.Y. General Municipal Law, the Town of Dryden, City of Ithaca and Town of Ithaca jointly constructed, own and operate the Ithaca Area Wastewater Treatment Facility, located in the City of Ithaca, which provides wastewater treatment services in certain areas in their respective jurisdictions; and

WHEREAS, the Village of Cayuga Heights Wastewater Treatment Plant operates at full capacity during certain parts of the year, and the Ithaca Area Wastewater Treatment Facility has excess capacity; and

WHEREAS, the Town of Lansing and Village of Lansing wish to obtain additional wastewater capacity, and the Town of Ithaca and Town of Dryden wish to utilize some of their excess capacity in the Ithaca Area Wastewater Treatment Facility instead of continuing to utilize capacity in the Village of Cayuga Heights Wastewater Treatment Plant; and

WHEREAS, the Parties wish to provide wastewater services to their respective communities and meet their wastewater discharge permit requirements in the most efficient manner; and

WHEREAS, the respective legislative bodies of the Parties have determined that joint actions and cooperation among the Parties to meet their respective needs are in their best interests, will benefit their respective citizens, and will help protect the water quality of Cayuga Lake, and such legislative bodies having authorized their respective Mayors and Supervisors to sign this Agreement;

NOW, THEREFORE, in consideration of the promises and the mutual covenants and agreements contained herein, the Parties agree as follows.

1. Definitions. These words and phrases shall have the following meanings:
 - A. Agreement. This Intermunicipal Wastewater Agreement.
 - B. Effective date of this Agreement. The date on which this Agreement is fully executed by all of the Parties.
 - C. Consent of a Party or Parties. Whenever consent of a Party is required under this

Agreement, a majority vote of the full possible voting strength of the Party's governing body shall be necessary for that Party to give its consent. Whenever this Agreement requires the consent of all of the Parties, all of the Parties must give their consent before the proposed action can be undertaken.

D. Flow meter. A device that measures the flow rate and volume of sanitary sewage and provides a record of the flow data on a continuous basis.

E. IAWWTF. The Ithaca Area Wastewater Treatment Facility, which is located in the City of Ithaca and is jointly-owned and operated by the Town of Dryden, City of Ithaca, and Town of Ithaca.

F. IAWWTF permit holders. Those municipalities that are or will be listed on the IAWWTF SPDES permit (the Town of Dryden, City of Ithaca, and Town of Ithaca).

G. Jointly-Owned Interceptors. Interceptors co-owned and maintained by the City and Town of Ithaca, pursuant to the bilateral Joint Interceptor Agreement, which convey sewage originating outside the City, through the City to IAWWTF.

H. Metrics. Measurements of system performance that form a basis for management decisions and actions.

I. O&M. Operation and maintenance.

J. Party or Parties. "Party" means one of the municipalities signing this Agreement. "Parties" means the six municipalities who are signing this Agreement, collectively, unless specifically referenced hereunder as a lesser number of municipalities.

K. Service area. Those areas within the Parties' jurisdictions that are delineated as such on the map annexed to this Agreement as Exhibit A.

L. SPDES Permit. State Pollutant Discharge Elimination System Permit issued by the New York State Department of Environmental Conservation.

M. Treatment Facilities. The wastewater treatment plants located in the Village of Cayuga Heights and City of Ithaca, together with equipment, interceptors and facilities required to be used in the exercise of this Agreement, regardless of where such are located. "Treatment Facility" shall refer to either of these wastewater treatment plants, together with equipment, interceptors and facilities serving that plant, which are

required to be used in the exercise of this Agreement, regardless of where such are located.

N. VCHWWTP. The Village of Cayuga Heights Wastewater Treatment Plant located in, and wholly owned and operated by, the Village of Cayuga Heights.

2. For purposes of this Agreement, the service areas for the VCHWWTP and IAWWTF are treated as one service area, and are shown on Exhibit A. Any future changes to the service areas may be made only upon the written consent of the Parties relevant to a proposed change.

3. Pursuant to a separate agreement or agreements by the IAWWTF permit holders and one or more of the other Parties, and contingent upon confirmation of current and anticipated future capacity availability, the IAWWTF shall accept flows from areas that, prior to the effective date of this Agreement, were served by the VCHWWTP or were not served by public sewers.

4. The Village of Cayuga Heights shall maintain separate agreements with the Town of Lansing and the Village of Lansing regarding the acceptance of flows from those two parties at the VCHWWTP.

5. Two or more of the Parties may enter into separate agreements that provide for the use of jointly-owned interceptors to collect and convey previously separate flows, contingent upon a prior determination by the owner(s) of the interceptors that there is adequate interceptor capacity and IAWWTF capacity to accommodate anticipated flows.

6. The Parties agree to utilize the concept of “equivalent flows” in the separate agreements referenced in paragraphs 3 through 5 above so that the Parties can collect and treat flows in the most efficient manner. The concept of “equivalent flows” means a Party’s flows may be treated at one Treatment Facility, and to make room for those flows, flows from another Party or Parties may be diverted to the other Treatment Facility. As a consequence, the first Party may be required to (i) use or purchase capacity and/or pay for treatment of the diverted wastewater at the Treatment Facility receiving the diverted flows, even though the flows came from another Party or Parties; and/or (ii) use or purchase capacity and/or pay for the transmission of the diverted wastewater through a jointly-owned interceptor even though

the flows came from another Party or Parties.

7. The Parties shall develop metrics to measure flows from each Party to each of the Treatment Facilities. The Parties shall utilize flow meters, master water service meter readings and other appropriate information to determine each Party's flows to each Treatment Facility.

8. Each Treatment Facility will set its own O&M rate for each of the Parties it serves. The O&M rates shall include an economic incentive to reduce inflow and infiltration. The Treatment Facilities may adjust the O&M rates periodically to account for collection system improvements made by one or more Parties that reduce infiltration and inflow.

9. The governance of the two Treatment Facilities will not change on the effective date of this Agreement. The Parties will continue to utilize the committee created pursuant to the 2003 Agreement to help coordinate and synchronize operations between the two Treatment Facilities, help plan for system improvements that benefit the Parties, and assist the Parties in the efficient provision of wastewater treatment services.

10. The Parties will maintain common pretreatment standards throughout the two Treatment Facilities' Service Areas. Any changes to the standards can be made only upon consent of all the owners of the Treatment Facilities. Any municipality that physically discharges into the IAWWTF and is not an IAWWTF permit holder shall enter into a multijurisdictional agreement with the IAWWTF permit holders to assign responsibility for pretreatment program implementation and enforcement in that municipality.

11. This Agreement shall continue in force until May 15, 2036.


12. If a Party wishes to terminate its participation in the Agreement, it must give at least five (5) years written notice to the other Parties, and such notice shall contain the reason for such termination.

13. This Agreement constitutes the entire Agreement of the Parties. It may be amended only by the written consent of all of the Parties, with each Party executing and acknowledging the document containing the amendment through its duly authorized representative.

14. This Agreement shall be governed by the laws of the State of New York.

IN WITNESS THEREOF, the Parties have caused this Agreement to be executed by

their duly authorized officers and sealed with their corporate seals on the day(s) and year set forth below.

_____	_____
Robert Cantelmo, Mayor, City of Ithaca	Date
_____	_____
Rod Howe, Supervisor, Town of Ithaca	Date
_____	_____
Jason Leifer, Supervisor, Town of Dryden	Date
_____	_____
Linda Woodard, Mayor, Village of Cayuga Heights	Date
_____	_____
	05/14/2026
Ronny Hardaway, Mayor, Village of Lansing	Date
_____	_____
Ruth Groff, Supervisor, Town of Lansing	Date

Hardaway stated that we did get preliminary document for the CEC Grant. Greenwald noticed that they were using the old DPW email address. Hardaway will have it changed even though it gets automatically forwarded since we own both domains. Hardaway added that we can't manage the grant online yet. Michele Palmer is also aware.

Greenwald stated that she attended the spring sophomore studio final presentations at Cornell. They were reviewing our parks, and she has some great ideas to bring to the Greenway Committee. At Monday's Greenway Committee meeting there will be a brief presentation by Kate Chesebrough of what the project was and some ideas that would be appropriate.

CAAC will be meeting at 11am on the second Thursday of the month. This will be right before our noon meeting. CAAC will start meeting in June.

Yen had nothing new to report since the last meeting.

Ainslie had nothing to report.

Gillespie stated that there was a Joint Youth Commission meeting on Tuesday. They are looking at July 20th as a possible date for a presentation to the Village.

Yen stated that we got the deer report which needs Hardaway's signature. Hardaway stated that the annual report just has the dates, number of deer taken and the tag numbers. There were 32 deer taken under our permit.

Resolution #7303-To Authorize Mayor Hardaway to Sign the NYSDEC Annual Report of Deer Taken in New York State for 2025-26 Deer Season

Mayor Hardaway moved this resolution. Trustee Yen seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye
Trustee Pat Gillespie-Aye
Trustee Susan Ainslie-Aye

Trustee Susan Ainslie-Aye
Trustee Carolyn Greenwald-Aye

Motion- To Adjourn

Mayor Hardaway moved for adjournment. Trustee Yen seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye
Trustee Pat Gillespie-Aye
Trustee Susan Ainslie-Aye

Trustee Susan Ainslie-Aye
Trustee Carolyn Greenwald-Aye

The meeting adjourned at 1:14pm.

Jodi Dake, Clerk/Treasurer