

## Village of Lansing

MINUTES of the Board of Trustees Meeting held on Monday, May 5, 2025, in person at 2405 N. Triphammer Rd. and via Zoom Videoconferencing/Teleconferencing.

PRESENT: Mayor Ronny Hardaway; Trustees, Susan Ainslie, Patrick Gillespie, Carolyn Greenwald, Kathleen Yen; Clerk/Treasurer Jodi Dake; Attorney Natalie French; Deborah Dawson, Tompkins County Legislator; Benjamin Curtis.

Zoom: Mike Baker, Planning Board Chair; Mike Scott, Code & Zoning Officer, Luke Colavito.

Hardaway called the Board of Trustees meeting to order at 7:33pm. He apologized for our video camera not working.

Roll Call: Susan Ainslie, Patrick Gillespie, Carolyn Greenwald, Kathleen Yen, Ronny Hardaway.

Hardaway opened the public comment period.

Deborah Dawson reported on Tompkins County legislature. The following is her presentation:

*Last Tuesday evening, the County had our annual April Budget Retreat. The retreat is a forum at which Administrative and Finance staff inform the Legislature as to the economic drivers and cost and revenue projections that will have to be considered in arriving at the next year's budget. Ordinarily, the Legislature then reaches a preliminary agreement as to the target tax levy increase for that next year. Unfortunately, this is NOT an ordinary year.*

*For the first time in my 8 years on the Legislature, maintenance of effort alone is projected to require a levy increase considerably greater than the tax cap imposed by Albany. MOE – just continuing to provide the current level of service without increasing staff or programs - is currently expected to require a levy increase of 4.74%, or approximately \$2.6 million, while the tax cap is only 3.06%. That's a difference of over \$900,000, that we will have to make up by cutting somewhere.*

*Notably, these projections don't yet take into account actual funding cuts imposed by Washington and Albany. County Administration has already identified about \$25 million in potential Federal funding cuts. Which is about 10% of the County's 2025 budget. Meanwhile, New York State has yet to pass its 2026 budget – which should have been passed by the end of April. We don't necessarily know what that budget will include, but we've been advised by the NYSAC that it does NOT account for Federal funding cuts that Albany should be anticipating – especially since approximately 40% - or \$91 billion - of the State's budget comes from the Federal government.*

*So, what are some of the sharpest pain points here? Medicaid – a program that covers roughly a third of New York State’s residents - is a big one. \$57 billion of that \$91 billion I mentioned - is for Medicaid. The US House budget framework proposes cutting \$880 billion in Medicaid funding over the next 10 years. So, while it would make sense for Albany to scale back Medicaid spending, the Governor’s proposed budget (which is the only one I’ve actually seen so far) would increase it by 7%, or over \$8 billion. New York State controls who is eligible for, and what services are covered by Medicaid, but passes a good chunk of the cost of Medicaid down to the counties. Tompkins County is already paying more than a million dollars a month for Medicaid coverage of our residents. If Washington cuts Medicaid funding to New York State, we can be sure that Albany will figure out a way to pass that pain down to the County.*

*Another concern is sales tax revenue – which comprises about 18% of the County’s projected revenues in 2025, and about 13% of the Village’s projected revenues for 2025-2026. Sales tax revenues leveled off last year and started trending slightly downward after several years of a post-pandemic boom. Although we had a robust YOY increase during the first quarter, the OSC is warning that we should budget for a downward trend over the next couple of years, and, given the widespread predictions of some degree of economic downturn, it would seem prudent to heed that warning.*

*A final red flag: almost 20% of NYS’s projected revenues are generated by Wall Street. If and when the widely predicted recession hits, Albany could have a sizeable budget hole to fill.*

*You may be wondering why I’m ruining your evening with this news. It’s government physics: fiscal gravity applies, and the bad stuff rolls downhill. In years past, the County has seen Albany shore up its budgets by passing costs and cutting funding to the counties, and there’s no reason to expect that it will behave differently this time around. I just wanted to warn you that we may be in for a difficult couple of years. I’m sure you all will plan and react accordingly.*

#### Motion - To Close the Public Comment Period

Hardaway made a motion to close the public comment period. Gillespie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

Hardaway entertained a motion to approve the minutes from April 17, 2025.

#### Motion - To Approve the Minutes of Thursday, April 17, 2025

Hardaway moved that the draft meeting notes, as reviewed and revised by the Board, are hereby adopted as the official minutes. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Abstain  
Trustee Patrick Gillespie-Abstain

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

Motion - To Approve the Minutes of Monday, April 21, 2025

Hardaway moved that the draft meeting notes, as reviewed and revised by the Board, are hereby adopted as the official minutes. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Abstain

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

### **Consider Retiree Insurance Request**

#### **Situation:**

Ben Curtis receives single health insurance benefit as stated under Retiree Health Benefit Age 65+ (attached). The voucher and the attachments from 4/17/25 show that he is submitting for family when he is only to receive single coverage. Given the NYS Health Insurance Program sheet he provided to show the Empire Plan that he is on, he was only paid for individual and not family. (\$130.86 x 12 months= \$1570.32)

Curtis feels he is entitled to the whole \$2,400 max benefit because he cannot get an individual policy through his wife's insurance and so his argument is his insurance costs \$461.54 per month, which is the family minus the single.

Dake had previously told Ben that this is a decision that she cannot make, and it is up to the Board to decide how they want to interpret his insurance benefit. Dake had previously emailed Ben's response after not receiving the full \$2,400 and how he interprets the situation.

Curtis presented his case to the Trustees to reconsider his submittal for the full \$2,400 for his retiree health insurance.

Hardaway wanted to talk about this in executive session.

Greenwald stated that she also had questions regarding appointments which she would also like the Trustees to discuss in executive session.

Motion -To Go Into Executive Session to Discuss a Particular Person and To  
Discuss a Specific Person's Appointment

Trustee Hardaway moved to go into executive session. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

The Board went into executive session at 7:50pm.

Motion -To Come Out of Executive Session

Trustee Hardaway moved to come out of executive session. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

The Board came out of Executive session at 8:12pm

**Resolution #7139**-Authorize to Pay Ben Curtis the Remainder of the full \$2,400  
Retiree Health Benefit

Mayor Hardaway moved this resolution. Trustee Greenwald seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

Hardaway stated that we need to work on the wording of our policy because it is not clear. French will help us update the policy.

### **Organizational Meeting**

Hardaway stated that there has been a request to move the vote on the deputy mayor to be the first item.

**Resolution #7140**-Appointment of Susan Ainslie as Village of Lansing Deputy Mayor

Be it RESOLVED, that the Board of Trustees authorizes the Mayor to appoint Susan Ainslie as the Deputy Mayor for a one-year term.

Hardway moved to appoint Susan Ainslie as the Deputy Mayor. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Nay  
Trustee Patrick Gillespie-Nay

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Nay

Since this was not approved by a majority, this appointment failed. Hardaway asked if there were any nominations for Deputy Mayor. Yen nominated Carolyn Greenwald to continue as Deputy Mayor.

**Resolution #7141**-Appointment of Carolyn Greenwald as Village of Lansing Deputy Mayor

Be it RESOLVED, that Carolyn Greenwald shall be appointed as the Deputy Mayor for a one-year term.

Trustee Yen moved to appoint Carolyn Greenwald as the Deputy Mayor. Trustee Gillespie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Nay  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Nay  
Trustee Kathleen Yen-Aye

Hardaway stated that he could not vote for Carolyn Greenwald, since this would be her serving a third term and he would like to start limiting the terms to allow for training of all Trustees. Yen stated that Ainslie is a wonderful trustee but feels Greenwald could step in immediately for the mayor.

The Clerk/Treasurer position is a two-year appointment that goes along with the mayor's term.

**Resolution #7142**-Appointment of Jodi Dake as Clerk/Treasurer

Be it RESOLVED, that the Board authorizes the Mayor to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing for a two-year term that will expire at the end of the Village's official year in 2027.

Mayor Hardaway moved to appoint Jodi Dake as Clerk/Treasurer of the Village of Lansing for a two-year term. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7143**-Appointment of Lisa Schleelein as a Member of the  
Planning Board

Be it RESOLVED, that the Board of Trustees hereby appoints Lisa Schleelein as Planning Board Member for a five-year term that will expire at the end of the Village's official year in 2029.

Mayor Hardaway moved to appoint Schleelein to the Planning Board. Trustee Gillespie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7144**-Appointment of Yamila Fournier as a Member of the Planning  
Board to replace Gillespie Until May 2028

Be it RESOLVED, that the Board of Trustees hereby appoints Yamila Fournier as Planning Board Member for a three-year term replacing Gillespie that will expire at the end of the Village's official year in 2028.

Mayor Hardaway moved to appoint Fournier to the Planning Board. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

Yen questioned the appointment since Fournier will be leaving the Village in a couple of months and whether there were other candidates. Deborah Dawson, the mayor's wife, had volunteered to serve on the Planning Board. Gillespie stated that there were also others that have approached the Planning Board, but the Planning Board has not had a chance to interview them. Appointing Fournier will give the Planning Board time to interview possible replacements. Gillespie added that usually the alternate moves up when there is a vacancy on the Planning Board. The Trustees will wait until that process has been completed before appointing an alternate member.

**Resolution #7145**-Appointment of Roy Hogben to the Board of Zoning  
Appeals for a Term Ending May 2029

Be it RESOLVED, that the Board of Trustees hereby appoints Roy Hogben to the Board of Zoning Appeals for a five-year term that will expire at the end of the Village's official year in 2029.

Mayor Hardaway moved to appoint Hogben as a member of the Board of Zoning Appeals. Trustee Greenwald seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

There was no one recommended for the open BZA position or BZA alternate position.

**Resolution #7146-** Appointment of Kathleen Yen to the Tompkins County EMC  
for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints Trustee Yen to the TCEMC  
for a one-year term.

Mayor Hardaway moved to appoint Yen to the TCEMC. Trustee Greenwald seconded the  
motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7147-**Appointment of Mike Scott to the Stormwater Coalition of  
Tompkins County for a Period of One Year

Be it RESOLVED, that the Board of Trustees hereby appoints Mike Scott to the  
Stormwater Coalition of Tompkins County for a one-year term.

Mayor Hardaway moved to appoint Scott to the SCTC. Trustee Ainslie seconded the  
motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

The NYCOM Handbook states the following:

The designation of an official newspaper is generally effective for one year and is usually  
accomplished at the organizational meeting. The official newspaper must be one which has  
general circulation within the village. It need not be published in the village, but the Board  
of Trustees must determine that there is broad distribution of the newspaper within the  
village [Village Law 21-2100(1)]. A “penny saver” or other publication which is  
distributed or made available primarily for advertising purposes to the public generally free  
of charge, is NOT a newspaper for purposes of the requirement [General Construction Law  
60]. If the village does not designate an official newspaper, then each time a notice must  
be published the resolution authorizing that publication must specify the particular  
newspaper in which it is to be published.

Given this legal requirement, the Village's only option is the Ithaca Journal. In addition, the Village can always publish in other papers if they wish or on the radio.

**Resolution #7148** -Official Newspaper of the Village

Be it RESOLVED, that the Ithaca Journal is hereby established as the official paper for the publication of legal notices for the Village of Lansing.

Mayor Hardaway moved to establish the Ithaca Journal as the Village's official newspaper. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

Greenwald wondered if the law allows us to run a legal ad in an online newspaper like the Ithaca Voice. French will research the topic and get back to the board.

The following are the federally acknowledged holidays that the Village will be observing:

Official Holidays for 2025-26

May 26-Memorial Day (Monday)  
June 19<sup>th</sup>-Juneteenth (Thursdays noon meeting?)  
July 3-4<sup>th</sup> July 4<sup>th</sup> Holiday (Thursday/Friday)  
Sept. 1- Labor Day (No Trustee Meeting)  
Oct. 13- Columbus Day (Planning Board no meeting)  
Nov. 11-Veterans Day (Tuesday)  
Nov. 27 & 28-Thanksgiving (2)  
December 25 & 26-Christmas (Thursday/Friday)  
January 1-New Years Day (Thursday)  
Jan. 19- Martin Luther King Day (No Trustee Meeting)  
Feb.16 - President's Day (No Trustee Meeting)

**Resolution #7149**-Establishment of Meeting Days

Be it RESOLVED, that the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month, at 7:30PM, and the second Thursday, following the first Monday of the month, at 12:00 noon are hereby established as regular meeting days for the Board of Trustees of the Village of Lansing with the exception of Federally Acknowledged Holidays and Major Religious Holidays.

Trustee Greenwald moved to establish the meeting days. Trustee Gillespie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye



**Resolution #7150**-Establishment of Joint Meeting Days between Trustees and Planning Board

Be it RESOLVED, that the Board of Trustees and the Planning Board of the Village of Lansing will have two joint meetings on the second Trustee meeting of July 21, 2025 at 7:30pm and the first January 12, 2026 Planning Board meeting at 7pm.

Trustee Greenwald moved to establish these joint meeting days. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

The next resolution was to establish the Rules of Procedure.

**Resolution #7151**- Adopting Rules of Procedure for the Board of Trustees of the Village of Lansing

Whereas, Village Law § 4-412 provides that the Board of Trustees may determine its own rules of procedure;

Now, Therefore Be It Resolved, the following rules of procedure are adopted annually pursuant to Village Law § 4-412:

**Rules of Procedure for the Board of Trustees of the Village of Lansing**

**REGULAR MEETINGS:** The Board of Trustees' Regular Meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month, commencing at 7:30pm in the Village Conference Room and the 2<sup>nd</sup> Thursday after the first Monday meeting at 12:00pm (Noon) to meet with staff with the exception of Federally Acknowledged Holidays and Major Religious Holidays.

**SPECIAL MEETINGS:** Special meetings of the Board of Trustees are all Board meetings other than Regular Meetings. A Special Meeting may be called by the Mayor or any Trustee upon notice to the entire Board. Notice must be given to each member of the Board of Trustees by telephone, in person, or email at least 72 hours in advance of the meeting unless an emergency requires the meeting to be held on less than 24-hour notice.

**QUORUM:** A quorum of the Board must be physically present to conduct business. A quorum of the five-member Board of Trustee is three, regardless of vacancies.

**EXECUTIVE SESSIONS:** Executive Sessions must be held in accordance with NYS Public Officers Law § 105. All executive sessions must be entered into by a motion made from a properly noticed and conducted open meeting.

**AGENDAS:** The agenda is to be prepared by the Clerk, at the direction of the Mayor. The Mayor or any Trustee may have an item placed on the agenda. When possible, items for the agenda must

be provided to the Clerk in writing or via email at least 24 hours before the meeting starts. The agenda must be prepared by noon on the day of the meeting. However, items may be placed on the agenda at any time. If necessary, a supplemental agenda may be distributed at the beginning of the meeting.

**VOTING:** Pursuant to the New York State Village Law and General Construction Law, each member of the Board has one vote. The Mayor may vote on any matter but must vote in case of a tie. A majority of the totally authorized voting power is necessary to pass a matter unless otherwise specified by State law. A vote upon any question must be taken by ayes and nays, and the names of the members present and their votes must be entered in the minutes.

#### **GENERAL RULES OF PROCEDURE:**

- a) The Mayor presides at the meeting. In the Mayor's absence, the Deputy Mayor presides at meetings of the Board. If neither the Mayor nor Deputy Mayor is present at a meeting, the Board members vote on the appointment of an acting Mayor. The presiding officer may debate, move and take any action that may be taken by other members of the Board. Board members are not required to rise but must be recognized by the presiding officer before making motions and speaking.
- b) Every motion must be seconded before being put to a vote; all motions must be recorded in their entirety in the Board's minutes.
- c) Once recognized, a member may not be interrupted when speaking unless it is to call him/her to order. If a member is called to order, they must stop speaking until the question of order is determined, and, if in order, they must be permitted to proceed. There is no limit to the number of times a member may speak on a question. Motions to close or limit debate may be entertained and require a two-thirds vote to pass.

#### **GUIDELINES FOR PUBLIC COMMENT:**

- The public may speak only during the Public Comment period of the meeting or at such other times as a majority of the Board allows.
- Speakers must give their name, address and organization, if any.
- Speakers must limit their remarks to three minutes on a given topic.
- Speakers may not yield any remaining time they may have to another speaker.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks must be addressed to the Board as a body and not to any member thereof.
- Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications.

#### **MINUTES:**

- a) The Clerk is responsible for taking the minutes of the Board. Minutes must consist of a record or summary of all motions, proposals, resolutions and any other matter formally

voted upon and the vote thereon. Minutes are not taken in executive session. However, once the Board comes out of Executive session, minutes must be taken of any action decided in executive session that is taken by formal vote. Executive session minutes must consist of a record or summary of the final determination of such action, and the date and vote thereon; provided, however, that such summary need not include any matter which is not required to be made public by the NYS Freedom of Information Law (FOIL).

- b) Minutes must also include the following:
- Name of the Board
  - Date, place and time of meeting;
  - Notation of the presence or absence of Board members and time of arrival or departure if different from time of call to order and adjournment;
  - Name and title of other village officials and employees present and the approximate number of attendees;
  - Record of communications presented to the Board;
  - Record of reports made by Board or other village personnel; and
  - Time of Adjournment; and signature of Clerk or person who took the minutes if not the Clerk.
- c) Minutes should contain a summary of the discussion leading to action taken and will not include verbatim comments unless a majority of the Board resolves to have the Clerk do so.
- d) The Clerk is responsible for creating a draft of the minutes within the timeframe provided for under the New York State Open Meetings Law. The Board of Trustees approves the minutes at a subsequent board meeting. Amendments to the Clerk's minutes require approval of the Board of Trustee by a majority vote.

#### ORDER OF BUSINESS OF THE BOARD OF TRUSTEES:

- a) Call to order;
- b) Roll call;
- c) Public Comment period;
- d) Approval of minutes of previous meetings
- e) Public Hearings
- f) Old business;
- g) New Business;
- h) Report of officers and committees (list);
- i) Appropriations;
- j) Auditing; and
- k) Adjournment.

#### GUIDELINES FOR THE USE OF RECORDING EQUIPMENT:

All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. Recording should be done in a

manner which does not interfere with the meeting. The mayor may determine whether the recording is being done in an intrusive manner taking into consideration, but not limited to, brightness of lights, distance from the deliberations of the village board, size of the equipment, and the ability of the public to participate in the meeting. If the recording is determined to be intrusive and interfered with the meeting, the mayor may direct that the recording be stopped or undertaken in a different manner or location.

**ADJOURNMENT:**

Meetings must be adjourned by motion.

**AMENDMENTS TO THE RULES OF PROCEDURE:** The foregoing procedures may be amended from time to time by a majority vote of the Board.

Be it **RESOLVED**, that the Board of Trustees hereby adopts Village of Lansing Rules of Procedure as the procedural guideline for Village meetings.

Mayor Hardaway moved to adopt the Village of Lansing Rules of Procedure as the procedural guidelines for Village meetings. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

Municipal Law 77-b, authorizes municipal officials and employees to attend schools, conferences, seminars, etc. conducted for the benefit of the local government. However, such attendance is not authorized, nor can reimbursement be applied for, unless prior approval of the Board of Trustees is obtained. It is appropriate at the organizational meeting to adopt a resolution authorizing certain individuals, by position, to attend meetings. The Board discussed who would go to training. There is no requirement for Trustees to go to training. Planning Boards and BZA are required to have 4 hours of training each year. There are many free training courses available for this.

**Resolution #7152**-Authorization for Clerk/Treasurer Jodi Dake and Two Trustees to Attend NYCOM Fall Training School

Be it **RESOLVED**, that the Board of Trustees hereby grants permission for Dake and two Trustees to attend the NYCOM Fall Training School September 15-19, 2025

Mayor Hardaway moved to have three village representatives attend the NYCOM Conference. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7153-Code & Zoning Officer to Training**

Be it RESOLVED, that the Board of Trustees hereby grants permission for Code & Zoning Officer Mike Scott to attend the Planning Federation & STBOA Conferences and Code Classes

Mayor Hardaway moved to authorize the Code & Zoning Officer to attend the listed Conferences. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

The Code & Zoning Officer is required to have 24 hours of training each year.

**Resolution #7154-Authorization to Pay Claims prior to Audit**

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, credit cards, debt service and other bills to avoid finance charges

WHEREAS all such claims shall be presented at the next regular meeting of audit,

Be it RESOLVED, that the Village Clerk/Treasurer is hereby authorized to pay claims for utilities, postage, insurance, debt service and other bills to avoid finance charges prior to audit by the Board of Trustees.

Mayor Hardaway moved to authorize the Clerk/Treasurer to pay the above stated bills prior to audit by the Board of Trustees. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7155-Salary for Board of Trustees**

Be it RESOLVED, that the salaries for the Board of Trustees and the Mayor are hereby set at \$20,000 for the Mayor and \$7,000 for each of the four remaining Trustees for the 2025-2026 fiscal year.

Mayor Hardaway moved to establish the salaries for the Board of Trustee members at \$7,000 and for the Mayor at \$20,000. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

Trustee Patrick Gillespie-Aye

**Resolution #7156-Compensation for Planning Board**

Be it RESOLVED, that the compensation paid to Planning Board members is hereby set at \$10,000 for the chairman and \$5,000 for each of the four members for the fiscal year 2025-2026.

Mayor Hardaway moved to set the compensation rate for the Planning Board at \$10,000 for the chairperson and \$5,000 for each member. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7157-Compensation for Board of Zoning Appeals**

Be it RESOLVED, that the compensation paid to BZA members is hereby set at \$100 per meeting for each of the five members for the fiscal year 2025-2026.

Trustee Yen moved to set the compensation rate for the BZA members at \$100 per meeting for each member. Trustee Gillespie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7158-Appointment of Elected Member to the Southern Cayuga Lake Intermunicipal Water Commission**

Be it RESOLVED, that Hardaway is hereby appointed as an elected Village representative to the Southern Cayuga Lake Intermunicipal Water Commission.

Mayor Hardaway moved to appoint Hardaway as the elected S.C.L.I.W.C representative. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

Don Hartill was the representative so we will need to find someone to replace him since he has passed. Hardaway stated that these meetings are very beneficial. If you know anyone that would be interested let us know.

**Resolution #7159**-Appointment of Kathleen Yen to the Cayuga Lake Watershed Intermunicipal Organization (CWIO) representing the Village of Lansing

Be it RESOLVED, that Kathleen Yen is hereby appointed as the Village of Lansing Representative on the Cayuga Lake Watershed Intermunicipal Organization

Mayor Hardaway moved to appoint Trustee Yen as the Cayuga Lake Watershed Intermunicipal Organization representative. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7160**-Appointment of Kathleen Yen and Ronny Hardaway as Co-Chairs and Patrick Gillespie and Lynn Leopold, as member to the Climate Smart Communities (CSC) Task Force and Clean Energy Communities (CEC)

Be it RESOLVED, that Kathleen Yen and Ronny Hardaway are appointed as Co-Chair and Patrick Gillespie and Lynn Leopold as members of the CSC and CEC

Mayor Hardaway moved this resolution and Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

Hardaway stated that the CEC may be phasing out so there would only be the CSC.

**Resolution #7161**-To Appoint Climate Smart Cities Coordinator

Be it resolved that the Village of Lansing Board of Trustees hereby appoints Ronny Hardaway as Coordinator of the Village of Lansing Climate Smart Communities (CSC) Task Force with a term ending May 2026.

The coordinator will be a member/co-chair of the CSC task force and serve as a liaison between the CSC task force and Village of Lansing staff and board members. The coordinator will also be responsible for submitting or reviewing the Village of Lansing's application documentation to the New York State CSC online website.

Mayor Hardaway moved this resolution. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

Trustee Patrick Gillespie-Aye

Hardaway stated that eventually he would like to see Yen as the Coordinator. This is just a formality that is a requirement of the State.

**Resolution #7162**-Appointment of Ronny Hardaway as the Representative and Susan Ainslie as the Alternate Representative to the Greater Tompkins County Health Insurance Consortium and Jodi Dake as the Benefits Administrator

Be it RESOLVED, that Ronny Hardaway is appointed as the Representative and Susan Ainslie as the Alternate Representative to the Greater Tompkins County Health Insurance Consortium and Jodi Dake as the Benefits Administrator

Mayor Hardaway moved this resolution and Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7163**-Appointment of Carolyn Greenwald as Chair and Members of the Greenway Committee

Be it RESOLVED, that the following are appointed as members of the Greenway Committee:

Carolyn Greenwald-Chair  
Lynn Leopold-BZA Representative  
Larry Bieri-Community Representative  
Sarah Shields- Community Representative  
Susan Piliero- Community Representative  
Jacob MECHOW- Community Representative  
Jeffery Scott- Community Representative  
Steven Younger- Community Representative

Mayor Hardaway moved this resolution and Trustee Gillespie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7164**-Appointment of Ronny Hardaway to the Ithaca International Air Services Board

Be it RESOLVED, that Ronny Hardaway is appointed to the Ithaca International Air Services Board



Mayor Hardaway moved this resolution and Trustee Yen seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

Hardaway stated that he has missed a couple of meetings since he was removed from the email list. For future meetings he will be a liaison to hear about the projects that will be happening at the airport. Hardaway stated that he is a non-voting member. The Town has the vote for our municipalities.

**Resolution #7165**-Appointment of Trustee Gillespie as Representative on the Joint Youth Commission for the Village of Lansing

Be it RESOLVED, that Gillespie is appointed as the Village of Lansing Representative on the Joint Youth Commission

Mayor Hardaway moved this resolution and Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

This next appointment was done on 4/7/25 but this will put him on the annual cycle with everyone.

**Resolution #7166**-Appointment of Joshua Jahani as Community Representative on the Joint Youth Commission for the Village of Lansing for One Year.

Be it RESOLVED, that Joshua Jahani is appointed as the Village of Lansing Community Representative on the Joint Youth Commission

Mayor Hardaway moved this resolution and Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7167**-Appointment of Carolyn Greenwald as Representative on the Recreational Partnership for the Village of Lansing for One Year

Be it RESOLVED, that Carolyn Greenwald is appointed as the Village of Lansing Representative on the Recreational Partnership

Mayor Hardaway moved this resolution and Trustee Yen seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7168**-Appointment of Ronny Hardaway as Representative and Susan Ainslie as Alternate on the Tompkins County Council of Governments for the Village of Lansing for the period of one year

Be it RESOLVED, that Ronny Hardaway is appointed as the Village of Lansing Representative and Susan Ainslie as Alternate Representative on the Tompkins County Council of Governments

Mayor Hardaway moved this resolution and Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7169**-Appointment of Mike Baker as the Village of Lansing Representative on Tompkins County Planning Federation

Be it RESOLVED, that Mike Baker is appointed as the Village of Lansing Representative on Tompkins County Planning Federation

Mayor Hardaway moved this resolution and Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7170**-Appointment of Lynn Leopold as the Village of Lansing Representative on Tompkins County Water Resources Council

Be it RESOLVED, that Lynn Leopold is appointed as a Representative on Tompkins County Water Resources Council for the Village of Lansing

Mayor Hardaway moved this resolution and Trustee Gillespie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7171**-Appointment of Susan Ainslie as the Village of Lansing Representative on the Youth Services Board

Be it RESOLVED, that Susan Ainslie is appointed as the Village of Lansing Representative on the Youth Services Board

Mayor Hardaway moved this resolution and Trustee Yen seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7172**-Mileage Reimbursement Rate

Be it RESOLVED, that the mileage reimbursement rate to Village employees using personal cars for Village business shall be the federally approved mileage reimbursement rate.

Mayor Hardaway moved to set the mileage reimbursement rate at the federally approved mileage reimbursement rate. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

The current rate is \$.70 per mile.

Copies of the Procurement Policy, Investment Policy, Capital Asset Policy and Work Place Violence Policy had all previously been emailed to the Trustees to review.

**Resolution #7173**-Procurement Policy

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, the Villages procurement policy, which was approved on January 7, 1992 states that there will be an annual review of the policy, therefore

Be it RESOLVED, that the Board of Trustees have reviewed the current procurement policy and do hereby adopt the procurement policy

Mayor Hardaway moved to adopt the Procurement Policy. Trustee Greenwald seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7174-Investment Policy**

Be it RESOLVED, that the Board of Trustees have reviewed the current investment policy and do hereby adopt the investment policy

Mayor Hardaway moved to adopt the Investment Policy. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7175-Capital Assets Policy**

Be it RESOLVED, that the Board of Trustees hereby adopt the Capital Assets Policy

Mayor Hardaway moved to adopt the Capital Assets Policy. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

**Resolution #7176-Workplace Violence Policy & Incident Reporting**

Be it RESOLVED, that the Board of Trustees has reviewed the Violence Policy & Incident Reporting Form and appoints Mayor Hardaway as the Designated Contact Person.

Mayor Hardaway moved this resolution. Trustee Ainslie seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

The authorized employee representative is the clerk/treasurer.

**General Comments**

Gillespie was welcomed as our newest Trustee.

Ainslie stated that CWIO met and had a presentation on drinking water. The Planning Board met, and the Lama building daycare presentation was a no show. The Planning Board is ready for the

Trustees to look at the tree law changes. Youth Services met and the new executive director has 12 full-time and 2 part-time people.

Greenwald stated that the Recreation Partnership has had 2 meetings. They are asking about budget. The Comprehensive Plan Committee continues to meet. Yen has done a lot of data collection. The committee is looking at policies and looking at what is no longer relevant. She wondered if we should review the draft at the joint meeting. On July 7<sup>th</sup> the Trustees will first review it before it is discussed at the joint meeting. Hardaway stated that he would be gone June 16<sup>th</sup> thru July 7<sup>th</sup>.

Greenwald stated that the Lansing Trails Committee chair left the country and now it is Patrick Tyrrell, Director of Parks & Recreation. Greenwald will be attending in person from here on out.

Yen stated that Tompkins County Environment Management Council met April 10<sup>th</sup>. There was a presentation by Jacob Mays on protecting Ithaca's Green New Deal. In June another group from Cornell will be presenting.

Conservation groups are meeting next Thursday, May 8<sup>th</sup> from 4-6pm in Stewart Park at the large pavilion. This is a chance to meet others from Tompkins County that are working on conservation and sustainability issues and learn what they are doing.

The Tompkins County Core Advisory Group is meeting in June. The focus will be on disabilities and emergency planning.

### **Mayor's Comments**

Hardaway stated that the Town of Lansing sewer project that connects into our main has had a lot of issues. There has been a lot of miscommunications from the Town of Lansing. Hardaway is calling a meeting to get relevant parties from each municipality together next week. He wants to get everything resolved. He thinks a lot of communications have been dropped. He will facilitate this meeting to get this going. The Village of Cayuga Heights, Town of Lansing and Village of Lansing DPW, mayors and attorneys will be meeting so that everyone hears the information at the same time.

Hardaway reported that while parked in his driveway, there was an incident with his EV Hybrid vehicle. The speed sensor cables under his car were cut. He warned that we have someone in the area that is willing to damage property. The incident was reported to the Sheriff office. They were surprised because there were no other reports of this type of activity in the area.

### **Adjournment**

Motion – To Adjourn

Hardaway motioned to adjourn. Trustee Yen seconded the motion. A vote was taken:

Mayor Ronny Hardaway-Aye  
Trustee Carolyn Greenwald-Aye  
Trustee Patrick Gillespie-Aye

Trustee Susan Ainslie-Aye  
Trustee Kathleen Yen-Aye

The meeting was adjourned at 9:22PM.

Jodi Dake, Clerk/Treasurer