

Village of Lansing
Planning Board Meeting
Minutes of Monday,
April 13, 2026

The meeting of the Village of Lansing Planning Board Meeting was called to order at 7:04 pm. A Zoom option was also provided.

Present at the meeting:

Planning Board Members: Mike Baker, Lorraine Capogrossi, Kevin Kelvington, Jim McCauley (Zoom) and Lisa Schleelein

Absent Members: None

Alternate Member: Absent

Village Legal Counsel: Natalie French

Village Engineer: Absent

Village CEO: Michael Scott

Public included: Kathleen Yen (Zoom), Trustee liaison and Carla Marceau representing the Community Party

Jim McCauley is on Zoom and a voting member.

Approval of Minutes:

Schleelein moved to approve the March 9, 2026 Planning Board minutes. Seconded by Capogrossi.

Ayes: Baker, Capogrossi, Kelvington, McCauley and Schleelein

Nays: None

Public Comment Period:

Kathleen Yen as liaison for the Board of Trustees. Carla Marceau representing the Community Party.

Kelvington moved to close the public comment period. Seconded by Schleelein.

Ayes: Baker, Capogrossi, Kelvington, McCauley and Schleelein

Nays: None

Baker read the following agenda item:

Review of Landscaping Plan

The Planning Board will review a proposed landscaping plan for the newly approved Chipotle restaurant at 11 Graham Road West (Tax Parcel # 47.1-1-17.13)

Scott provided the updated landscaping plan with the requested Planning Board changes from the March 9th meeting.

45 The plan needs to be amended to state the correct revision date of 3/9/2026.

46

47 Schleelein moved to approve the landscaping plan minus the required 3 tree units required per
48 Village Code and have no payment into the Village Tree Bank. Seconded by Capogrossi.

49

50 Ayes: Baker, Capogrossi, Kelvington, McCauley and Schleelein

51 Nays: None

52

53 Baker read the following agenda item:

54

55 **Continue Discussion of Village Code Changes and Corrections**

56 Baker and Capogrossi met and reviewed all related minutes for all suggested changes to zoning
57 and definitions related to the Zoning Districts and Uses in Chapter 145 of the Village Codification.

58 They provided the current definitions as well as a proposed definition for uses that were discussed
59 in past meetings.

60

61 Baker also updated the Chart of Uses to reflect suggested changes to Zoning Districts. This Chart
62 will be provided in an email from Baker for the Board to review and discuss at the April 28th
63 meeting.

64

65 Baker and Capogrossi also reviewed any reference sections noted with a use to make sure section
66 numbers were accurate.

67

68 Baker referenced the use of AI during the review which was very useful.

69

70 If there are questions or changes needed during the review process, contact Baker or Capogrossi
71 before the next meeting.

72

73 Baker read the following agenda item:

74

75 **Discussion of Possible Zoning Change for 720 and 730 Warren Road**

76 The parcels located at 720 and 730 Warren Road (both Dairy One facilities) are commercial
77 properties located within the High-Density Residential District (HDR). The current use (office/lab)
78 is more identifiable in the Business and Technology District (BTD) which is also contiguous to
79 both existing parcels. The proposal is to rezone said parcels into the BTD to allow for more uses
80 similar to the existing.

81 The Planning Board discussed the implications of the proposed rezoning and reviewed the
82 potential new uses that the two properties would then be allowed to be sure the new uses would
83 not be out of place.

84 Schleelein moved to recommend that 720 and 730 Warren Road be moved into the Business and
85 Technology District. Seconded by Kelvington.

86 Ayes: Baker, Capogrossi, Kelvington, McCauley and Schleelein

87 Nays: None

88

89 Baker will send the Planning Board recommendation for the change to the Board of Trustees for
90 their review and action

91 **Trustee Report**

92 McCauley with help from Yen reviewed the April 6th Board of Trustees meeting. The Zoom
93 recording can be viewed on YouTube.

94

95 **Other Business**

96 The Planning Board discussed temporary signage and time limits. It was suggested that the Sign
97 Law be reviewed in the future.

98

99 This Planning Board meeting will be the next to last meeting for Lisa Schleelein.

100

101 Schleelein gave some advice to the newer Board members to ask questions and not be worried if
102 they feel it's basic information.

103

104 Baker and Capogrossi will be going to the annual NY Planning Federation meeting in Cooperstown
105 on April 19-21.

106

107 With Schleelein's departure, Baker suggested moving Soledad Almeida up from the alternate
108 position. Baker also suggested that the Planning Board discuss filling the alternate position if
109 Almeida wants to be a voting member.

110

111 Scott suggested having a potential Battery Storage System (BESS) applicant give a presentation to
112 help the Planning Board understand what these systems do and possibly answer questions to help
113 draft a Village Law.

114

115 **Adjournment**

116 Schleelein moved to adjourn the Planning Board meeting at 8:11 pm. Seconded by Kelvington.

117 Ayes: Baker, Capogrossi, Kelvington, McCauley and Schleelein

118 Nays: None

119

120 Minutes by Mike Scott, Code & Zoning Officer